Package Contents

Note: The package will contain either a VVX Expansion Module, or a VVX Color Expansion Module.
Connecting the Base Stand*

Fully insert the stand into one of the slots on the back of the Expansion Module. The slot you choose determines the angle of the Expansion Module. The phone and Expansion Module should be at the same angle.

*For wallmount installation, an optional accessory is available. For more information, contact your reseller.

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VVX Expansion Module Features

- Line Keys
- LED Indicators
- Plastic cover overlaying paper template. Write phone lines, presence contacts or speed dials on the template.

Note: The paper module has a plastic cover that overlays a paper template. To remove or insert the template, place the tip of a paperclip under the slot at the top-right corner of the cover, lift the cover off, and remove or insert the template. To re-attach the cover, align the six tabs on either side of the cover with the corresponding indents on the Expansion Module, and bend the cover into place.

VVX Color Expansion Module Features

- Color Display
- Line Keys
- LED Indicators
- Page Keys. Press a page key to display more Line Keys.

Holes for thumb screws (one on each side) to anchor metal bracket

Slots for base stand

Cable groove (one on each side) to hold Cable Connector in place

Auxiliary Ports. Connect the Cable Connector to one of these ports, and to an Auxiliary Port on the phone or another Expansion Module.

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*For wallmount installation, an optional accessory is available. For more information, contact your reseller.
Installing and Starting Up

1. Connect the base stand to your Expansion Module at the same angle as your phone’s stand.

2. Position the phone and Expansion Module next to each other on a flat, level surface. Position them as closely together as you can. Then, locate the holes for the thumb screws; the holes are located between the top-most and middle stand slot.

3. Hold the metal bracket so that the four tabs face away from you, and the arrow on the back of the bracket points up. Position the holes in the metal bracket over the thumb screw holes. The four tabs on the bracket fit in the top-most and middle stand slots. Insert the thumb screws in the holes, and finger tighten.

4. Turn the phone and Expansion Module upside down on the table. Insert the Cable Connector between the AUX port on the phone, and the AUX 1 port on the Expansion Module. Thread the cable through the Cable Grooves on the Expansion Module and phone. If the phone is connected to the network, the Expansion Module will automatically power on and start up.

5. To connect another Expansion Module, attach another Cable Connector between the AUX 2 port on the first Expansion Module and the AUX 1 port on the second Expansion Module. You can connect a maximum of three Expansion Modules to one phone, as shown next.
SAFETY AND REGULATORY INFORMATION. This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) This device must accept any interference received, including interference that may cause undesired operation.

NOTE: This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to Part 15 of the Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at their own expense.

Hereby, Polycom, Inc. declares that the products in this manual are CE marked and in compliance with all EU directives and regulations that apply to them including: LVD & EMC Directives 2014/35/EC & 2014/30/EC. A full copy of the Declaration of Conformity can be obtained from Polycom Ltd., 270 Bath Road, Slough, Berkshire, SL14DX UK. In accordance with Part 15 of the FCC Rules, the user is cautioned that any changes or modifications not expressly approved by Polycom, Inc. could void the user's authority to operate the equipment.

Operating Ambient Conditions:
- Temperature: +41°F to +104°F (0 to 40°C)
- Relative humidity: 5% to 95%, noncondensing
- Storage temperature: -40°F to +180°F (-40 to +70°C)

Installation and operational performance in accordance with all relevant national wiring rules.

The outlet to which this apparatus is connected must be installed near the equipment so that the cord can be readily unplugged in case of an emergency.

La prise électrique à laquelle l’appareil est branché doit être installée près de l’équipement de manière à ce que la prise puisse être débranchée en cas d’urgence.

This Class A digital apparatus complies with Canadian ICES-003.

Ce produit est conforme à la norme CAN/CSA C22.2 No. 950.

This Class [A] digital apparatus complies with Canadian ICES-003. Cet appareil numérique de la classe [A] est conforme à la norme NMB-003 du Canada.

Contact Information:
Please contact your Polycom Authorized Reseller for assistance.

To avoid electric shock, do not connect safety extra low voltage (SELV) circuits to teleconference station network (TNV) circuits. LAN ports contain SELV circuit, and WAN ports contain TNV circuits. Some LAN and WAN ports both use RJ-45 connectors. Use caution when connecting cables. This product is rated 48Vdc, 0.38A.


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DISCLAIMER. Some countries, states, or provinces do not allow the exclusion or limitation of liability for incidental or consequential damages for certain products supplied to consumers, or the limitation of liability for personal injury, so the above limitations and exclusions may be limited in their application to you. When the implied warranties are not allowed to be excluded in their entirety, they will be limited to the duration of the applicable written warranty. This warranty gives you specific legal rights which may vary depending on local law.

GOVERNING LAW. This Limited Warranty and Limitation of Liability shall be governed by the laws of the State of California, U.S.A. and, by the laws of the United States, excluding their conflicts of laws principles. The United Nations Convention on Contracts for the International Sale of Goods is hereby excluded in its entirety from application to this Limited Warranty and Limitation of Liability.

SOFTWARE SUPPORT. Polycom will provide support for software running on the Product if all of the following conditions are satisfied:
- The product is under warranty or is covered by a Polycom service contract;
- The product is the current major version or the next preceding major version;
- The software updates (minor releases/bug fixes).

The Product software is the current major version or the next preceding major version, as applicable.

Polycom Software Warranty: The product software comes with 90-day software warranty, providing for:
- Software updates (minor releases/bug fixes).
- The product software is the current major version or the next preceding major version.
- Software support.

SERVICE AGREEMENTS. Please contact your Polycom Authorized Reseller for assistance.

If any remedy provided herein shall fail of its essential purpose, in the event of breach of warranty, or if neither of the two foregoing options are reasonably available, Polycom may, on its sole discretion, refund to Customer the purchase price paid for the deficient product, or the remainder of the initial warranty period, whichever is longer. Products returned to Polycom must be sent prepaid and packaged appropriately. If a product is replaced, it is returned to Customer, at Polycom's expense, not later than thirty (30) days after Polycom receives the defective product, and Polycom will retain risk of loss or damage until the item is delivered to Customer.

EXCLUSIONS. Polycom will not be liable under this limited warranty if its testing and examination disclose that the alleged defect or malfunction in the product does not exist or results from:
- Failure to follow Polycom's installation, operation, or maintenance instructions.
- Unauthorized product modification or alteration.
- Unauthorized use of common carrier communication services accessing the product.
- Abuse, misuse, negligent acts or omissions of Customer and persons under Customer's control.
- Acts of third parties, acts of God, accident, fire, lightning, power surges or other causes beyond Polycom's reasonable control.

LIMITED WARRANTY. Polycom warrants to the end user ("Customer") that this product will be free from defects in workmanship and materials, under normal use and service, for one year from the date of purchase from Polycom or its authorized reseller. Polycom's express warranty shall be, at Polycom's option, to repair or replace this product, or to refund the purchase price paid, to Customer. Polycom may, at its sole discretion, refuse to repair or replace this product and instead refund to Customer the purchase price paid, to Customer. Polycom replacement products or parts may be new or reconditioned. Polycom warrants any replaced or repaired product or part for ninety (90) days from the date of repair, or the remainder of the initial warranty period, whichever is longer. This warranty shall be for a single Customer, not for any third party.